

KVS RO Chandigarh Region: Proposed Action plan for Primary Wing Session 2021-22 (Online classes in Pandemic)

1. Syllabus (Find in Folder –a separate folder for each class)

- A. **Class I _II syllabus** may be taught to meet NEP 2020 guide lines ie Activity based learning to strengthen FLN . **A set of Numbered Worksheets** may be printed at Vidyalaya/cluster level to meet LO keeping in mind NEP 2020. Also ALTERNATIVE ACADEMIC CALENDAR by NCERT to be used in teaching to master the Learning Outcomes . Thus focus should be on Functional illiteracy & Numeracy consisting of reading and writing & mathematical skills that help the student to manage daily real life tasks skillfully . Thus NCERT Text Books act as a tool .
- B. **Class III-V Syllabus** must meet the needs of NEP 2020 . The Learning Objectives by NCERT are the targeted goal and ALTERNATIVE ACADEMIC CALENDAR by NCERT provides lot of activities in scholastic & Co scholastic areas .This helps in strengthening concepts . Identify the key areas in all subjects which will meet the LO 's and ensure learning in students . Text books will serve as a tool for the same .

c. Link for Alternate Academic Calendar by NCERT & Learning Outcomes by NCERT April 2017

Part I- https://ncert.nic.in/pdf/Alternative_Academic_Calendar_primary-eng.pdf (4 weeks)

Part II- https://ncert.nic.in/pdf/Eight_Weeks_AAC_Primary-English.pdf (8 weeks)

Learning Outcomes- <https://ncert.nic.in/dee/pdf/tilops101.pdf>

2. Teacher's Resource & Model lesson Plans –(Mentioned along with Split up syllabus)

- A. Teacher's Resources : NCERT text Book / online Resources like DIKSHA , NCERT portals /ICT Tools / NROER / CBSE/ e pathshala / ZIET Chandigarh Resources prepared for all 4 subjects (1st term syllabus)
- B. Model Lesson plans for all 4 subjects : Please click to view <https://libraryzietchd.blogspot.com/p/on-line-lesson-plan.html?m=0>
- C. Resources created by individual teacher & uploaded in their personal You tube channel /social media can be used .

3. Student's Resources –(Mentioned along with Split up syllabus)

- A. With Net enabled Devices

For class I to III resources can be shared via social media . For class IV & V subject teachers to create **Google Class room (free tool)** and enroll students in it or any social media . Teachers to post /create/link the suitable resources for each chapter and students can have access as and when required .Even Post and submit assignments for students in Google class room .

B. Without Inter net devices

Students without net enabled devices can be reached out by posting material in DVD format or may adopt any Innovative approach.

4. Assessment of Learning

A. LAT test

Monthly LAT Test for 20 marks to evaluate the cumulative learning in a month of various subjects may be conducted .e –test may be conducted using Google forms /MCQ type questions comprising of 20% CCT ,80 % Average and 20 % easy questions .

B. Class Test

Short Class test for 10 marks to test the learning of every chapter /Unit to be taken . –

E-test may be conducted using Google forms /MCQ type questions comprising of 20% CCT ,80 % Average and 20 % easy questions. Language teachers may go for descriptive type of test in case of Creative writing .

C. PT1 /HY / PT2/Yearly Exams /SEA & Note books (both terms)—At Vidyalaya level ONLY

Please follow the letter Modalities for conduct of Session ending Exams for III –VIII /IX-XI circulated by KVS HQ New Delhi File No: 11-DAC Exam (Rule)/3/2018-EDP Section Dated 20.1.2021

Blue print for :

i) **HY & Yearly :**

Blue print for Half Yearly & Yearly EXAM 2021-22

Ref Letter : Conduct of Session Ending Examination for Classes III to IX and Class XI

for the Academic Session, 2020-21 in the perspective of COVID-19-reg. File No: 11-DAC Exam (Rule)/3/2018-EDP Section dated 20-1 -21

CLASS : III – V

SUBJECT : LANGUAGE :	MCQ (Through Google Forms) 10 Marks	WRITTEN EXAM 15 MARKS	ORAL EXAM 15 MARKS
	<p>Competency to be covered :</p> <p>A. Reading (10 Marks) 1 unseen Passage with 10 MCQs of 1 mark each : 10 Marks.</p> <p>Note – For Result preparation and entry into excel sheet for result soft ware , follow, Reading :10 x 2 =20 Marks</p>	<p>Competency to be covered :</p> <p>A. Creative Writing : 1 Question with internal choice. (5 Marks)</p> <p>B. Grammar : 5 Questions of 1 Marks each : (5 Marks)</p> <p>C. Spellings : 5 Questions of 1 Mark each : (5 Marks)</p> <p>Note : for result preparation & competency wise entry of marks in the software, the following system is to be followed. Creative writing : 5 x 3 = 15 Marks. Grammar : 5 x 3 = 15 Marks. Spellings : 5 x 2 = 10 Marks.</p>	<p>Competency to be covered :</p> <p>A.Prose & Poetry : 15 Marks. Teachers to ask short questions based on the text book and give marks accordingly with proper record maintenance.</p>

<p>Marks for Handwriting Competency (5 Marks) to be given on the basis of this written exam.</p>

<p>SUBJECT : MATHS</p>	<p>MCQ (Through Google Forms) 10 Marks</p>	<p>WRITTEN EXAM 15 MARKS</p>	<p>ORAL EXAM 15 MARKS</p>
	<p>Competency to be covered :</p> <p>A. Understanding : 10 Questions of 1 Marks each : 10 Marks</p> <p>Note: For result preparation and Entry of marks following system to be followed :</p> <p>Understanding : 10 x 2 = 20 Marks</p>	<p>Competency to be covered :</p> <p>A. Ability to Compute : 5 Questions of 2 marks each : 10 Marks.</p> <p>B. Problem Solving Ability : 1 Question of 1 Marks.: 1 Marks. 2 Questions of 2 marks each. : 4 Marks</p> <p>Note: For result preparation and Entry of marks following system to be followed :</p> <p>Ability to Compute : 10 x 2 = 20 Marks.</p> <p>Problem Solving Ability : 5 x 4 = 20 Marks</p>	<p>Competency to be covered :</p> <p>A. Knowledge : 15 Marks Teachers may ask oral questions to test the knowledge of students.</p> <p>Note : For result preparation and entry of marks in Software : Convert the marks obtained out 15 into the marks out of 20.</p> <p>Example.</p> <p>Marks out of 15 : 12</p> <p>Marks out 20 : $(12/15) \times 20 = 16.$</p>

<p>Subject : EVS</p>	<p>MCQ (Through Google Forms) 10 Marks</p>	<p>WRITTEN EXAM 15 MARKS</p>	<p>ORAL EXAM 15 MARKS</p>
	<p>Competency to be covered :</p> <p>A.Observation & Reporting : 10 Questions of 1 Marks each. 10 Marks</p> <p>Note: For result preparation and Entry of marks following system to be followed :</p> <p>Observation & Reporting : 10 x 3 = 30 Marks</p>	<p>Competency to be covered :</p> <p>A.Discovery of Facts : 15 Marks</p> <p>Note : For result preparation and entry of marks in Software : Convert the marks obtained out 15 into the marks out of 25.</p> <p>Example.</p> <p>Marks out of 15 : 12</p> <p>Marks out 25 : $(12/15) \times 25 = 20$.</p>	<p>Competency to be covered :</p> <p>A.Identification & Classification : 15 Marks</p> <p>Note : For result preparation and entry of marks in Software : Convert the marks obtained out 15 into the marks out of 25.</p> <p>Example.</p> <p>Marks out of 15 : 12</p> <p>Marks out 25 : $(12/15) \times 25 = 20$.</p>

li) PT1 and PT2 : DESIGN OF QUESTION PAPER FOR PERIODIC TESTS (TOTAL= 40 MARKS each PT)

1. LANGUAGE (ENGLISH AND HINDI)-

ON GOOGLE FORM or any other suitable blended mode

1. Seen /unseen Passage – 5 Marks
2. Prose & Poetry -5 marks
3. Grammar -5 marks (for entry in result $5 \times 2 =10$)
4. Creative writing - 5 Marks (for entry in result $5 \times 2 =10$)
5. Spelling - 5 Marks
6. Handwriting –5 marks

2. MATHS

ON GOOGLE FORM or any other suitable blended mode

1. Knowledge 5 marks (for entry in result $5 \times 2 =10$)
2. Understanding 5 marks (for entry in result $5 \times 2 =10$)
 - 3 Ability to Compute 5 marks (for entry in result $5 \times 2 =10$)
 - 4 4 Problem solving : 5 marks (for entry in result $5 \times 2 =10$)

3 EVS

ON GOOGLE FORM or any other suitable blended mode

1. Observation and Reporting -5 Marks
(for entry in result $5 \times 2 =10$)
2. Identification and classification 5 marks
(for entry in result $5 \times 3=15$)
3. Discovery of fact 5 marks
(for entry in result $5 \times 3 =15$)

iii) For SEA & Note book entry into Result soft ware –

For calculation of both -40% each of LAT and Class test may be used in calculation of marks . Total marks = 25

Calculation & entry : 10 marks of LAT/Class test + 15 marks of SEA (may use AAC by NCERT) /Note book work submitted .

iv) CCE cycles class I and II – Conduct 10 cycles and enter best 8 CCE cycles in result soft ware .

D. Result automation Excel sheets- (Password protected Excel sheets attached)

All entries to be made competency wise so use the software attached for generating result .

PASS WORD OF EXCEL RESULT AUTOMATION – All entries to be made competencies wise .

Class I _II : KVSCHD12

Class III to V : KVSCHD

E. Tentative Schedule for Exams :

Name of Exam/Test	Tentative dates
LAT Test	Month ending(Minimum) – April/July/August/ Sept/Nov/Dec/ Feb
Periodic test 1	August 1 st week
Half yearly Exams	Sept Last week (as term 1 gets over)
Periodic test 2	3 rd week December
Yearly Exams	March (Term 2 gets over)

F. Parent Teacher Meet : A Regular PTM after every Exam or as and when required may please be conducted .A record of the same may be kept with Examination .

5. **Saturday as Funday** –To be continued and detail of Co Scholastic subjects to be taken along with FUNDAY is mentioned below-

TENATIVE SCHEDULE FOR CLASS I – III (as in AAC Co scholastic activities are common for classes I to III)

1. **Saturday as Funday** : Please refer to AAC activities for Funday includes activities like ART/WE/ MUSIC/LIBRARY/GAMES

AREA	MONTHS	ACTIVITIES	Reference taken from ART Education Section of Alternate Academic Calendar
	APRIL	Draw and paints objects of different shapes and size ,of example taken from the surroundings.	Activity 1
	JUNE	Make colour drawing or painting on simple themes such as: myself, my family, my school, my park etc.	Activity 7

ART	JULY	Hand painting finger printing, Thumb Printing to create different shapes, objects, birds, animals .Use only primary colours (Red, Yellow and Blue)	Activity 3
	AUGUST	Make boarder design with block printing using materials such as: sponge, thread, pebbles, nail-head, leaves etc. Play with different types of surfaces and create patterns on paper sheet	Activity 4
	SEPTEMBER	Make different design using colour dipped thread in your drawing book /paper sheet. Instruction: take strong cotton/wool thread of 15 inches long. Dip 10 inches of it from one end in any colour of your choice. Take A4 sheet, fold it from center and place the colored part of thread on folded half in a coil like shape, while holding the dry end of thread. Now press the other half of folded paper on and pull the thread out.	Activity 5 part -II
	NOVEMBER	Make Rangoli in your room or in front of your house with leaves,flowers,sand,shells coloured pebbles etc.	Activity 8
	FEBRUARY	Make a pattern using vegetables in your drawing file.	
WORK EXPERIENCE	APRIL	Create figure and sceneries using tear and paste technique. Themes can be: my house, trees, sun, night sky etc.	Activity 9
	JUNE	Create mask for an animal using thick paper. You can make it look like yourself using colours, piece of wool, threading and buttons for eyes to decorate it.	Activity 7 part-II
	JULY	Make clay models of fruits, vegetables, houses, birds ,animals etc.	Activity 1 part- II
	AUGUST	Make view finder with a thick sheet of an old card. Method: take a thick paper /card. Cut a rectangle of 5 cm X 3 cm from middle of this sheet	Activity 5

		and use it as view finder	
	SEPTEMBER	Collect different leaves, flowers, feathers, twigs etc.from the surroundings. Use them to create images of birds and animals. Pressing and drying leaves, flowers and twigs before using them in making art will give better result.	Activity 2
	NOVEMBER	Create mask for your face using thick paper. You can make it look like yourself using colours, piece of wool, threading and buttons for eyes to decorate it. Teacher can demonstrate the basic skills of making any mask such as: <ul style="list-style-type: none"> ✓ Mask is symmetrical therefore it can be done by folding a paper in two equal parts to find the center line of the mask. ✓ Draw eyes, nose and mouth from center line on the folded sheet. 	Activity 6 part-ii
	FEBRUARY	Artistic display of mask on your room wall. Paste the 2 D mask on a contrast colour sheet, which is double the size of Your mask with the help of glue and tape on it. Draw the body(bust, legs, arms etc.) below the mask/head.	Activity 8 part-II
MUSIC		1.School prayer, national anthem, Indian pledge, news, thought, Word of the day, any community song.	
		ii. Dance like a robot or /and puppet Tell children to do warm up exercise before starting the dance by gradually Moving each part of the body, hands, arms, shoulders, head, neck, feet etc.	Activity 6 of Performing ART
		iii. Practice free body movement in open space such as : moving with the music, fly like clouds,swinging arms etc.	Activity 8 of Performing ART
LIBRARY		Panchatantra tales, Dada-Dadi ki kahaniya, e -books of folk tales,hindi audio stories, English Audio stories	

Games (All activities are taken from Health and Physical Education Primary Education)	APRIL	Demonstrate and encourage them to practice hands wash before and after eating.	Activity -10 part II
	JUNE	a) Demonstrate correct postures. Show postures chart – standing,sitting,walking,sleeping	Activity -4 part II
	JULY	b) Encourage the children to do the following activities at home: <ul style="list-style-type: none"> • Walk and run • Sit and stand • Hop and walk • Walk, jog and run • Forward and backward running 	
	AUGUST	Image of self <ul style="list-style-type: none"> • Ask the child to see his/herself image in the mirror observe self image. • Ask the child to observe body part (ears, eyes, nose, lips, hand etc.) Encourage them to say the function of these body parts. 	Activity 2 part-II
	SEPTEMBER	Relationship of play equipment with body parts <ul style="list-style-type: none"> • Show them equipment like ball, bat, racket, shuttle cocks or whatever sports and game related things are available in the home. • Ask them to play with these equipments. • Now discussed with child that which body parts are involved while playing more. How they are feeling after playing with the equipments.	Activity 5 Part-II
	NOVEMBER	Ask them to draw things which he/she observe for <ul style="list-style-type: none"> • Cleaning the house • Cleaning the teeth • Cleaning the body 	
	FEBRUARY	Stories related to sports persons	

2. CCA/FIT INDIA

i. CCA CALENDER

APRIL	Students council/ Class online Monitors
JUNE	International Yoga Day Students will perform simple exercises and asanas such as: Deep Breathing, Tadasan, Surya namaskar, Pranayam etc.
JULY	Clay Modelling
AUGUST	Independence Day celebration <ul style="list-style-type: none">Greeting card making competition based on Independence day(class I & II)Draw and colour pictures based on theme Independence Day(class III)
SEPTEMBER	हिन्दी पखवाड़ा <ul style="list-style-type: none">i. कविता वाचन प्रतियोगिता (कक्षा प्रथम तथा दूसरी)ii. हिंदी कहानी वाचन प्रतियोगिता(कक्षा-तृतीय)
OCTOBER	National Integration Day Celebration
NOVEMBER	Bal Diwas celebration at Vidyalaya level Grandparents day will be celebrate on 14 th November.
DECEMBER	KVS Foundation Day Celebration
JANUARY	Republic Day Celebration <ul style="list-style-type: none">Patriotic poem(class I & II)Speech on Republic Day(class III)
FEBRUARY	World Thinking Day celebration by CUBS AND BULBLS

ii. Fit India Movement: Activities suggested for FIT India Movement via F.No.110355/01/2020-21/KVS (HQ)/Sports/Fit India/572-575

TENATIVE SCHEDULE FOR CLASS IV - V

1. Saturday as Funday : Funday includes activities like ART/WE/ MUSIC/LIBRARY/GAMES

AREA	MONTHS	ACTIVITIES	Reference taken from ART Education Section of Alternate Academic Calendar
ART	APRIL	Make colour chart of your own showing primary and secondary colour.	Activity 4
	JUNE	Make colour drawing or painting on simple themes such as: myself, my family, my school, my park ,My class room, monuments of personal liking. Try to follow the regional/folk style of painting.	Activity 1
	JULY	Blow painting-drop a drop of diluted colour/s or ink on surface of a white paper sheet and blow it from different sides using a straw.	Activity 7
	AUGUST	Make boarder design with block printing using materials such as: sponge, thread, pebbles, Nail-head leaves etc. Play with different types of surfaces and create patterns on paper sheet Create your own block from soft wood or from waste of vegetables /fruit peels play and print to different type of surfaces.	Activity 6
	SEPTEMBER	Create poster composition on simple theme such as: “ Save water”, “ Save Tree, Save Environment”, I wash hands before touching my nose, eyes and mouth”, “I love my country”, I respect elders” etc.	Activity 9
	NOVEMBER	Make Rangoli in your room or in front of your house with leaves, flowers, sand, shells, coloured pebbles etc.	Activity 10
	FEBRUARY	Make different design using color dipped thread in your drawing book /paper sheet. Instruction: take strong cotton/wool thread of 15 inches long. Dip 10 inches of it from one end in any colour of your choice. Take A4 sheet, fold it from center and place the colored part of thread on folded half in a coil like shape, while holding the dry end of thread. Now press the other half of folded paper on and pull the thread out.	
	APRIL	Create figure and sceneries using tear and paste technique. Themes can be: my house, trees, sun, night sky etc.	Activity 9

WORK EXPERIENCE			
	JUNE	Create mask for an animal using thick paper. You can make it look like yourself using colours, piece of wool, threading and buttons for eyes to decorate it.	Activity 8 part-II
	JULY	Make clay models of commonly seen /found objects such as: drawing room furniture, means of transportation, animals and birds that you would like to protect.	Activity 5
	AUGUST	Make your stuffed toys using folk styles of making birds, animals, fruits and vegetable etc.	Activity 4 part-II
	SEPTEMBER	Collect different leaves, flowers, feathers, twigs etc. from the surroundings. Use them to create images of birds and animals. Pressing and drying leaves, flowers and twigs before using them in making art will give better result.	
	NOVEMBER	Create mask for your face using thick paper. You can make it look like yourself using colours, piece of wool, threading and buttons for eyes to decorate it. Teacher can demonstrate the basic skills of making any mask such as: ✓ Mask is symmetrical therefore it can be done by folding a paper in two equal parts to find the center line of the mask. ✓ Draw eyes, nose and mouth from center line on the folded sheet.	Activity 7 part-ii
	FEBRUARY	Artistic display of mask on your room wall. Paste the 2 D mask on a contrast colour sheet, which is double the size of your mask with the help of glue and tape on it. Draw the body (bust, legs, arms etc.) below the mask/head.	
MUSIC		1. School prayer, national anthem, Indian pledge, news, thought, Word of the day, any community song.	Activity 6 part -II
		ii. Take pictures of the regional instrument and Write 5 lines about each instrument. Inspire children to create their own musical instrument.	Activity 3 part-II of Performing ART

		Ask children to practice any one regional dance of their liking and document it as video for sharing with teachers	Activity 5 part-II of performing Art
LIBRARY		Panchatantra tales, Dada-Dadi ki kahaniya, e -books of folk tales, Hindi audio stories, English Audio stories	
Games (All activities are taken from Health and Physical Education- Primary Education)	APRIL	<p>Developing strength and Balance</p> <ul style="list-style-type: none"> • Parents should see that pull/push etc. should be done slowly. Slowly over the period of resistance pressure be increased ✓ Hand pull/push ✓ Line pull/push ✓ Back to back pull/push ✓ Wall push ✓ Swinging ✓ Stretchin,twisting,bending ✓ Lifting 	Activity – 7(a) part II
	JUNE	c) Demonstrate correct postures. Show postures chart –standing,sitting,walking,sleep	Activity -4 part II
	JULY	<p>d) Encourage the children to do the following activities at home:</p> <ul style="list-style-type: none"> • Sit and stand • Hop and walk • Walk, jog and run • Leaping,Galloping,Skipping • Forward and backward running • Jogging ,Running in the home compound • Simple stretching • General warm up exercises 	Activity -3 part -II

	AUGUST	Developing strength and Balance <ul style="list-style-type: none"> • Help children to develop balance • Place the balance beam on an even floor/ground. • Keep floor carpet or mattresses on both sides in case of child falls. • Ask the children to walk on the beam. • Music can be played while the child is walking on the beam. • Encourage the child to move arms up and down like a bird wings or create their own way of walking beam. <ul style="list-style-type: none"> • After some time, the child be encouraged to walk on the beam carrying a small Object like a plastic bowl or any other small objects. 	Activity 7(b) part-II
	SEPTEMBER	Relationship of play equipment with body parts <ul style="list-style-type: none"> • Show them equipment like ball, bat, racket, shuttle cocks or whatever sports and game related things are available in the home. • Ask them to play with these equipments. • Now discussed with child that which body parts are involved while playing More. How they are feeling after playing with the equipments. 	Activity 5 Part-II
	NOVEMBER	Image of self <ul style="list-style-type: none"> • Ask the child to see his/herself image in the mirror observe self image. • Ask the child to observe body part(ears, eyes, nose, lips, hand etc.) Encourage them to say the function of these body parts. 	Activity 2 part-II
	FEBRUARY	Stories related to sports persons	

2. CCA/FIT INDIAC/MP

ii. CCA CALENDER

APRIL	Students council/ Monitors in Online class
JUNE	International Yoga Day Students will perform simple exercises and asanas such as: Deep Breathing, tadasan,

	Surya namaskar, Pranayam, Trikonasans, Bhujangasan, Padmasan, Dhanurasan etc.
JULY	Clay Modelling of commonly seen /found objects
AUGUST	Independence Day celebration <ul style="list-style-type: none"> • Talk 3 minutes(Indiasim) class IV • Tricolor fireless cooking (recipe and photo) class V
SEPTEMBER	हिन्दी पखवाड़ा iii. दोहा लेखन प्रतियोगिता (कक्षा चतुर्थ) iv. हिंदी निबंध लेखन प्रतियोगिता(कक्षा पंचम)
OCTOBER	Gandhi Jayanti and National Integration Day Celebration
NOVEMBER	Bal Diwas celebration at cluster level <ul style="list-style-type: none"> i. Experiment /modal of EVS (Class-V) ii. Experiment /modal of Maths(Class-IV) iii. Poem recitation(Class IV/V)
DECEMBER	KVS Foundation Day Celebration
JANUARY	Republic Day Celebration <ul style="list-style-type: none"> i. Slogan writing(Republic Day) Class IV ii. Poster making(Republic Day) Class V
FEBRUARY	World Thinking Day celebration by CUBS AND BULBLS

iii. Fit India Movement: Activities suggested for FIT India Movement via F.No.110355/01/2020-21/KVS(HQ)/Sports/Fit India/572-575

6. Quarterly CMP Meet – Virtually meeting can be conducted in Pandemic COVID 19 . On Bal Divas celebration E CMP activities may be conducted CLUSTER WISE .

E - CMP Activities at CLUSTER LEVEL: ANY ONE ACTIVITY by KV or may be sub divided into Sub Clusters for convenience of execution.

Name of the event	Class	No. Of participants	duration
Experiments/ Model of EVS	Class V	Individual	5 minutes

Experiments/ Model of Maths	Class IV	Individual	5 minutes
Poem Recitation	Class IV/V	Individual	2-3 minutes

7. CCA /sports etc/-at vidyalaya level – may be conducted Virtually(Plan given above in Point no.5)

8. E News letter : Theme based Annual E –news letter to be uploaded in Vidyalaya website by 28 Feb2021 (Science Day)

9 Teacher’s Diary : To be maintained by every Teacher and submitted fortnightly .A record class attendance /subject wise attendance to be kept by the Teachers .

10 Supervision by HM :

Daily 02 Lessons to be supervised as per online proforma circulated by KVS RO Chandigarh and follow up to be done .

Please observe that Teachers are using Inter disciplinary /integrated approach /FLN/CBL/CCT /Phonics etc. approaches and make meaningful transaction in class.

Proforma for online lesson observation given on next page.

Online Class Observation Rubric (Chandigarh Region)

Name of the Teacher:

Designation:

Name of KV:

Class: _____

Date: _____

Class Management	Content Mastery, Relevance & Delivery	Communication Skills	Students Engagement	Instructional Materials/ Assignments	Use of the Meeting Tool
Class Started on time	Class Content Reflected Topic(s) on Syllabus	Proficient in Hindi/ English and clarity in speech	Reinforced Targeted Learning Outcomes	Easy to Read & Presentable	Use of the Meeting tool features was appropriate (hand raise, breakout session, polls, sharing of screen, etc.)
Course materials ready	Connects from a Prior Class	Provided Timely constructive Feedback	Used Strategies for Inclusion of All Students	Matched the Learning Outcomes	Instructor taught from a quiet, distraction- free area
Appropriate Amount of Time per Topic/Activity	Content was Covered Adequately	Provided Specific Positive Feedback	Peer to peer learning	Updated	
Good Sequencing of Content	Use of Relevant Examples to Enhance Clarity & Interest and addressed the needs of the students	Response to Questions were Positive and Appropriate	Presentation targeted different learning styles	Creative	
Technology Set-up Beforehand	Technology used is relevant of the lesson	Demonstrated Multi-Cultural Sensitivity	Engages students in developing higher order thinking skills/ CCT skills	HOTS/ CCT skills are included	
Ensure the students utilize the equipment in non destructive manner	Uses Demonstrates enthusiasm for teaching	Used Acceptable Classroom Language and class appropriate attire			
		Open to Student Opinion			

Suggestions/ Appreciation: 1.

11. Online class time table with Micro level planning for 30 minutes period-

Reference , the letter circulated earlier by KVS RO Chandigarh. FOUR periods (Scholastic)of Half an hour duration from Monday to Friday. Saturday Funday . Thus , daily 2 hours screen time for students with appropriate breaks may please be planned . Please AVOID CLUBBING of multiple sections in the Time table .

In each period of 30 minutes duration, a **micro level planning** may please be done by the teacher.

For example ,

5 minutes for Introduction

5 minutes difficult words using E –vocabulary cards especially for class IV & V

10-15 minutes Meaningful class room Interaction to help students learn the concept

5 Recap

5 Assignment

12. Monitoring of student Notebook work in Google class room –

Class IV and V students to upload the assignments done in their note book in Google class room .

13. E Vocabulary cards –(sample attached)

Teachers teaching class IV & V to create their own E vocabulary cards as per the need of their class /KV /. In slide NO.2 of the sample attached a suggestive detail is given about usage of these e-cards.

Thanks!

Stay Safe!

Encl :

- 1 Class wise Folders for Split up syllabus for Online classes I to V
- 2 Excel sheets class I-II & Class III-V for Result automation.
- 3 Sample E vocabulary cards